



**Longmont Housing Authority**  
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## **Longmont Housing Authority Board of Commissioners**

Tuesday, April 18, 2023  
Regular Meeting

### **1) CALL TO ORDER & ROLL CALL**

Commissioners present were:

Chair Joan Peck  
Susie Hidalgo-Fahring  
Marcia Martin  
Sean McCoy  
Vice Chair Aren Rodriguez  
Tim Waters

Commissioners absent were:

Shiquita Yarbrough

### **2) AGENDA REVISIONS & SUBMISSION OF DOCUMENTS – Item 5a – Resolution 2023-14 – Approving Certain Subordinate Loans for the Construction of Zinnia Permanent Supportive Housing.**

### **3) REVIEW AND APPROVAL OF MARCH 14, 2023 MINUTES**

Commissioner Susie Hidalgo-Fahring moved, seconded by Commissioner Sean McCoy, to approve the March 14, 2023 minutes.

**Approved:** Susie Hidalgo-Fahring, Marcia Martin, Sean McCoy, Joan Peck, Aren Rodriguez, Tim Waters

**Dissented:** None

**Abstained:** None

**Carried:** 6-0

### **4) PUBLIC INVITED TO BE HEARD – (Timed three minute limit per speaker)**

Georgetta Johnston – Spoke in regards to noise complaints at Spring Creek Apartments with neighbors. Distributed a letter for Harold Dominguez and Commissioners to review.

Kevin McKee – Spring Creek Apartments resident, spoke in regards to noise complaints with his neighbor who lives upstairs and uses a ventilator at all times.

Lance Whittaker – Shared with Commissioners that today is Animal Cracker Day.

### **5) OLD AND NEW BUSINESS**

- a) **Resolution 2023-14 – Approving Certain Subordinate Loans for the Construction of Zinnia Permanent Supportive Housing** - Molly O'Donnell, Housing and Community Investment Director, explained that closing for Zinnia Permanent Supportive Housing would be May 12. The Longmont Housing Development Corporation (LHDC) voted to provide \$285,000 in funds. Staff would like for the funds to be in a form of a grant for LHA. The amendment presented is due to LHDC not voting prior to this meeting. Tim Hole, Assistant City Attorney, revised the resolution to say "Subject to the execution of a grant agreement with Longmont Housing Development Corporation".

Commissioner Tim Waters moved to approve Resolution 2023-14, seconded by Commissioner Susie Hidalgo-Fahring.

**Approved:** Susie Hidalgo-Fahring, Marcia Martin, Sean McCoy, Joan Peck, Aren Rodriguez, Tim Waters

**Dissented:** None

**Abstained:** None

**Carried: 6-0**

- b) **Resolution 2023-15 – Approving the Purchase of 1764/1780 Hover Street for the Purpose of Affordable Housing Development** – Molly O’Donnell, Housing and Community Investment Director explained this resolution is in regards to the purchase and sale agreement of 1764/1780 Hover Street.

Commissioner Aren Rodriguez moved to approve Resolution 2023-15, seconded by Commissioner Sean McCoy.

**Approved:** Susie Hidalgo-Fahring, Marcia Martin, Joan Peck, Sean McCoy, Aren Rodriguez, Tim Waters

**Dissented:** None

**Abstained:** None

**Carried: 6-0**

## 6) INTERIM EXECUTIVE DIRECTOR REPORT

- a) **Development Updates** – Harold Dominguez, Interim Executive Director reviewed. Crisman II - Continues to move forward. Having utility issues with Xcel, will need to get the gas line moved to continue.

Hover Land – Continued work with concept design, updates since the last meeting include incorporating an early childhood education phase of the project with foundation grants.

- b) **Update on Operations** – Harold Dominguez, Interim Executive Director reviewed. The Longmont Housing Authority is collaborating with Fleet Services to acquire a truck for snow removal. This truck will need to be replaced in five years. Looking to add a trailer as well. This will provide faster service at all the properties, the ongoing cost will be about \$76,000, and will generate about \$100,000 in savings after year one.

Center for People with Disabilities (CPWD) is wanting to purchase the building. Staff will get into a service contract with CPWD to provide support services with those residents who may need their services.

Staff will be receiving an increase in the dollar amount from HUD for their Housing Choice Vouchers, thinking it will be around 7.5% increase. This will give the ability to increase Project Based Vouchers.

- i) **Occupancy Report** – Lisa Gallinar, Regional Property Manager, reviewed. Holding 93% occupancy rate. Four units down for meth contamination, with three pending and two positive evictions. Spring Creek will have a unit that will be converted to a managers unit, which will be occupied by Gregory Recella, Community Manager. Unit Vacancy report will be presented to Commissioners on a quarterly basis.
- ii) **Property Updates** – Lisa Gallinar, Regional Property Manager, reviewed. Scheduled Coffee and Conversations for the full year. Spring de-clutter events are scheduled at all properties along with Cinco de Mayo events. Resource Specialist, Valerie Almanzar-Garcia, started work at Hearthstone and Lodge at Hover Crossing and the Suites Supportive Housing. All vacant positions within LHA have now been filled.
- iii) **Public Health & Safety Updates** – Sara Aerne, Master Police Officer, gave an update on the camera system. All bids will come in for all properties, working with ETS to make sure everything works on one platform. Meth detectors have now been shipped through FedEx and

staff will start connectivity testing. Staff received information from a community in New Zealand who has been using this technology.

- 7) **COMMISSIONER COMMENTS** – Commissioner Marcia Martin had a question for staff in regards to the LHA development pipeline, and inquiring on where to find related information.

Molly O'Donnell will follow up with a timeline of projects/updates.

8) **ADJOURN**

**MOTION**


Commissioner Tim Waters moved, seconded by Commissioner Marcia Martin, to adjourn LHA Board of Commissioners meeting at 8:23 p.m.

**Approved:** Susie Hidalgo-Fahring, Marcia Martin, Sean McCoy, Joan Peck, Aren Rodriguez, Tim Waters

**Dissented:** None

**Abstained:** None

**Carried:** 6-0

  
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Chairperson, Longmont Housing Authority

  
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Date Approved

